

To  
The Vice Principal  
The Bhawanipur Gujarati Education Society School (ISC)  
5 Lala Lajpat Rai Sarani,  
Kolkata – 700020

Respected Madam

I, ....., father/mother/ Guardian of .....  
would like to apply for my ward ..... 's admission to Class XI in your  
esteemed institution The Bhawanipur Gujarati Education Society School (ISC).

My ward ,..... had been studying in .....  
..... and had taken the Class X Examination under ..... Board in the year 20....

I, ....., understand that the admission of my ward  
..... is provisional, subject to my submitting the admit card and  
the marksheet of Class X Board Examination within the stipulated time , as given by the  
Council for registration with the Council and the approval of this admission by The  
Council for the Indian School Certificate Examination.

I, ....., am aware of the fact that the fees paid is not refundable.

Thanking you,  
Yours faithfully

Signature of mother/father/ guardian

Date : .....

Residential address: .....

Office / firm address: .....

Mobile Number: .....

Signature of the student : .....

Date : ..... Class: ..... Group : .....